

## **Subdivision Bonding**

### **Bond Estimate:**

Please submit a letter requesting the bond estimate to the Town of Franklin Department of Planning & Community Development (DPCD) and:

Matthew Crowley, P.E.  
Project Manager  
BETA Group, LLC  
315 Norwood Park South, 2<sup>nd</sup> Floor  
Norwood, MA 02062

You will then be contacted and placed on the next Planning Board Agenda under General Business.

### **Bond Reduction:**

Please submit a letter requesting the bond reduction to BETA Group and the Town of Franklin DPCD, certificate of partial release and a check for \$500.00 made payable to the “Town of Franklin” for the filing fee. Along with the Certificate of partial release, please include the spreadsheet indicating the amount being reduced. You will then be contacted and placed on the next Planning Board Agenda under General Business.

### **Lot Release:**

If you are seeking to obtain a building permit, please submit a completed Form G.

### **Final Bond Release:**

Prior to application, the Planning Department requests that the applicant meet with the Town Engineer to determine if the subdivision is ready for final bond release.

Please submit the following to the Planning Department:

1. Letter on company stationery to the Planning Department
2. Certificate of Release and Completion
3. 6 copies of “As-Built” drawings
4. Street Acceptance fee (if Applicable) \$1,260 per street